

**General Information:** Please complete all requested information.

Surname:			
First Name:			
Email address:			
Street address:			
City:		Code:	
Tel:		Cell:	

Date:	
Location:	
Position desired:	
Expected salary:	
Date available for work:	
I am interested in:	
<input type="checkbox"/> Full Time 30-40 hrs. per week	<input type="checkbox"/> Seasonal Holiday/Summer

Have you ever worked for our company before?	<input type="checkbox"/> Yes   <input type="checkbox"/> No	If yes, please state where, when, position & reason for leaving:
Have you applied to our company before?	<input type="checkbox"/> Yes   <input type="checkbox"/> No	If yes, please state where, when:
Do you have any relatives now employed by our company?	<input type="checkbox"/> Yes   <input type="checkbox"/> No	If yes, identify by name, position & location:

**Work Experience:** List your previous experience, beginning with your current or most recent position.

1) Employer:			
Street address:			
City:		Tel:	
Duties:		Supervisor:	
Reason for leaving:			

Starting position:	Starting salary:
Most recent position:	Most recent salary:
Dates of employment:	
<b>Start:</b> Month: ( ) Year: ( _ _ _ _ )	
<b>End:</b> Month: ( ) Year: ( _ _ _ _ )	

2) Employer:			
Street address:			
City:		Tel:	
Duties:		Supervisor:	
Reason for leaving:			

Starting position:	Starting salary:
Most recent position:	Most recent salary:
Dates of employment:	
<b>Start:</b> Month: ( ) Year: ( _ _ _ _ )	
<b>End:</b> Month: ( ) Year: ( _ _ _ _ )	

3) Employer:			
Street address:			
City:		Tel:	
Duties:		Supervisor:	
Reason for leaving:			

Starting position:	Starting salary:
Most recent position:	Most recent salary:
Dates of employment:	
<b>Start:</b> Month: ( ) Year: ( _ _ _ _ )	
<b>End:</b> Month: ( ) Year: ( _ _ _ _ )	

**References:** Individuals not related to you. Business references preferred.

Reference:		How acquainted and for how long:
Job title:		
Phone:		
Email address:		
Street address:		
City:		

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Job title:		
Phone:		
Email address:		
Street address:		
City:		

Reference:		How acquainted and for how long:
Job title:		
Phone:		
Email address:		
Street address:		
City:		

**Education & Training:**

School	Name	Start	Finish	Qualification obtained
College:				
High School:				
Specialised training:				

Languages spoken:			
Foreign languages:		Level of fluency:	
1)		<input type="checkbox"/> Speak   <input type="checkbox"/> Read   <input type="checkbox"/> Write	
2)		<input type="checkbox"/> Speak   <input type="checkbox"/> Read   <input type="checkbox"/> Write	
3)		<input type="checkbox"/> Speak   <input type="checkbox"/> Read   <input type="checkbox"/> Write	

Computer / Software programmes:

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Other:

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**Additional Employment History Inquiries:**

Have you ever been dismissed or forced to resign from employment?	<input type="checkbox"/> Yes   <input type="checkbox"/> No
If yes, please state why:	
Have you been convicted of a felony, crime or theft-related misdemeanor within the last 7 years that has not been expunged, sealed, impounded or annulled?	<input type="checkbox"/> Yes   <input type="checkbox"/> No
If yes, please provide details (convictions will not necessarily disqualify applicant, each case is considered individually):	

**Referral Source:**

<input type="checkbox"/> Walk-in Applicant	<input type="checkbox"/> Newspaper Ad	<input type="checkbox"/> Employee Referral (Name):	<input type="checkbox"/> Website Application
<input type="checkbox"/> Other (Please list):			

**Additional Questions:**

Why are you interested in working for our company?
What skills would you bring to our company?